




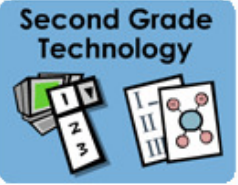
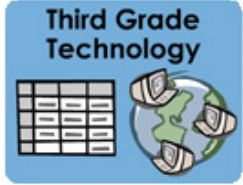
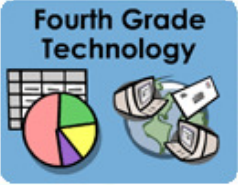
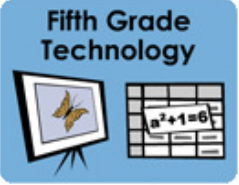
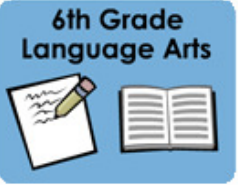
Learning.com/ EasyTech

Logging in and finding curriculum activities

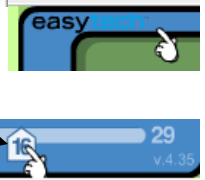
- Go to Learning.com. Use your Novell login with 1234 as your password-Students login with their regular NOVELL login and use their LUNCH NUMBER as their password put **eanes isd** as the district

- Click on CURRICULUM 
- Click the grade level of interest under EASY SETS

EasySets [See All](#)

	 Kindergarten Technology Learning.com Grade: K	 First Grade Technology Learning.com Grade: 1	 Second Grade Technology Learning.com Grade: 2
 Third Grade Technology Learning.com Grade: 3	 Fourth Grade Technology Learning.com Grade: 4	 Fifth Grade Technology Learning.com Grade: 5	 6th Grade Language Arts Learning.com Grade: 6

- Choose topic (to fast forward a lesson video, SHIFT + ~ and click on the top left of the screen, now the scroll on the bottom right will be active)
- D=discussion L=lesson A=activity P=Practice or Drill Q=Quiz



Required Lessons:

Kinder

- Select, drag and double-click
- Brushes and lines
- Shapes and fills

1st

- Words Spaces Enter
- Cursor, Arrows, Tab
- Shift and Symbols

2nd

- Formatting Text
- Creating Documents
- Grouping and Labeling

3rd

- Idea Webs
- Formats and Outlining
- Visual Mapping Unit Quiz

4th

- Parts of a Spreadsheet
- Tables and Data
- Cell Formatting

5th

- Browsing and URLs
- Key Word Searches
- Sources and Ethics


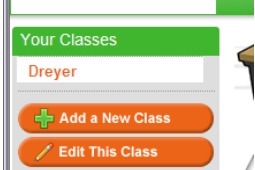
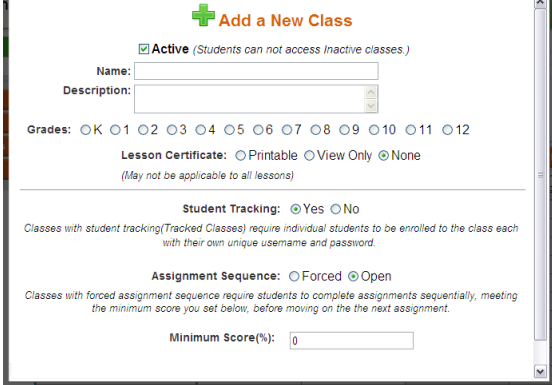
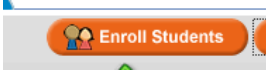
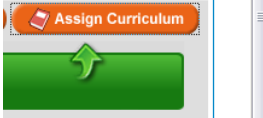
You must do the three lessons above with your students, but you can do any of the others that you want to use.

- The first by the end of February
- The second by the end of March
- The third by the end of April

You can do them earlier or in a different order, but one must be done each month. You can also do more! There is some great stuff here and it is fun!

TO DO

Set up your Class

<p>Click on Class at the top of the page</p>	
<p>Click on Add a New Class on the left side</p>	
<p>Give the class a name and choose your grade level. I recommend View Only for the Lesson Certificate. You must say YES for the student tracking to get a report. Your choice on the other two. They can be changed any time.</p>	
<p>Choose Enroll Students and indicate the grade level. All students in that grade level appear and you can check you own and then enroll all.</p>	
<p>Assign Curriculum You must have a class list before you can assign curriculum.</p>	


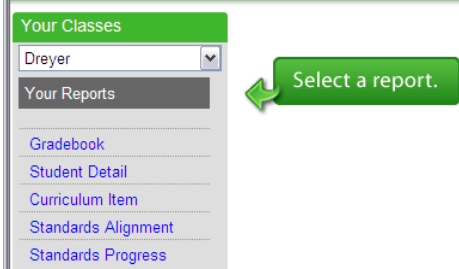
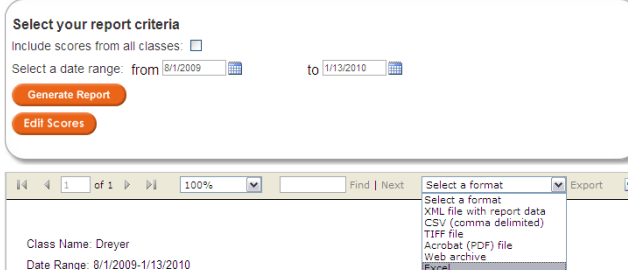
NEXT STEP

Schedule computer lab or MLAB for one session each month

Try out the lessons to see what they are about.

When you are done each month print a class report and give it to Janice.

STEPS for Printing a Report

<p>Login and click on report at the top of the page.</p>	
<p>On the left side a list of reports will appear. Choose Gradebook</p>	
<p>Click on Generate Report-Wait a little bit- Export as Excel (at the bottom of the pulldown list)</p>	

You can edit the Excel report if you want to or you can just print it as is.

(I would choose Landscape and see if I could print it on one page just to save pages, but it is OK if you just print as it is.)

Return it to Janice.